



**AMENDMENT #1**  
**To RFP N° PP4-CIF-EDP-02**

**Selection of an Environmental and Social Oversight Consultant (ESOC)**

**Subject:** The purpose of this Amendment is to:

- extend the deadline to answer clarification questions to October 16, 2017;
- modify the point 23.1 of Section III, Qualification and Evaluation Criteria ;
- add to the terms of reference the qualification of the Environmental planner.

Therefore, the Request for Proposals is amended as follows:

**I. Extension of the deadline to receive clarification questions**

- **Sub-clause 8.1, clarification of RFP, page 34, first sentence**

**Delete:**

"Clarifications may be requested by e-mail not later than **twenty-one (21) business days e.g., September 27, 2017** before the deadline for submission of the Proposals, so that responses can be issued to all Consultants not later than **ten (10) business days e.g., October 12, 2017** prior to the deadline for submission of Proposals."

**And replace by:**

"Clarifications may be requested by e-mail not later than **September 27, 2017**, so that responses can be issued to all Consultants not later than **October 16, 2017**."

**II. Clause 23.1, Section III, Qualification and Evaluation criteria (pages 40-42)**

**Delete the point ITC 23.1 of the original RFP (pages 40-42):**

Criteria, sub-criteria, and point system for the evaluation of Technical Proposals.		
ITC 23.1	Criteria, sub-criteria	Points
	<b>1. Organizational Capability and Experience of the Consultant</b>  Evidence of organizational capability and relevant experience in the execution of projects of a similar nature, including the nature and value of the relevant contracts, as well as works in hand and contractually committed provided in Form TECH-4.	<b>20</b>

	<p>The evidence shall include successful experience as the prime consultant in the execution of at least 3 projects of a similar nature and complexity during the last ten (10) years.</p> <p>In accordance with the MCC Program Procurement Guidelines, the Consultant's past performance on MCC-funded contracts will be considered as a criterion in the MCA Entity's evaluation of the Consultant's Technical Proposal.</p> <p>The MCA Entity reserves the right to contact the Form Tech-5 References as well as other sources to check references and past performance.</p>	
	Total Points for This Criterion	<b>20</b>
	<b>2. Approach, Methodology and Work Plan</b>	<b>20</b>
	<p>Proposed approach, methodology, and work plan demonstrates a clear understanding of the technical contract requirements and appreciation for the work required in all the various aspects of the Terms of Reference.</p> <ul style="list-style-type: none"> <li>Proposed approach: 10</li> <li>Quality of Work plan: 05</li> <li>Program Management Plan 05</li> </ul>	20
	The Proposed project organization and staffing provides a clear, logical and appropriate staffing pattern with responsibilities among different staff positions adequately defined, including what member of staff will do what aspects of the work, and when they will be working in Benin.	06
	Proposed approach and methodology includes listing of risks and solutions for mitigating risks, such as addressing time constraints and gaining approval for each deliverable.	04
	Total Points for This Criterion	<b>30</b>
	<b>3. Key Professional Personnel Qualifications for the Assignment</b>	<b>50</b>
	ESOC Project Manager & ESHSMS specialist	8
	Health & Safety specialist	6
	Resettlement Specialist	6
	Livelihood Restoration Specialist	6
	Physical Resettlement Specialist	3
	Compensation Specialist	3
	Construction Oversight Specialist	3
	Lead Geographic Information Specialist	3
	Stakeholder Engagement Specialist	3
	Social and Gender Specialist	3
	Ecology and biodiversity specialist	3
	Pollution, hazardous material and waste management specialist	3



	The number of points to be assigned to each of the above positions shall be determined considering the following three sub-criteria and relevant percentage weights:	
	Education and training as called for in position description	25%
	Demonstrated successful experience and past performance in accomplishment of similar projects as described in the job description (at least 3 for the Project Manager and 2 for the other key personnel)	50%
	Fluency in French	5%
	The mastery of the standards required in the job description	5%
	Knowledge of Project Management Software	5%
	Experience in Africa as described in the job description	10%
	Total Points for This Criterion	50
	<b>Total Points for All Criteria</b>	<b>100</b>
	The minimum technical score St required to pass is	<b>85</b>
	If none of the scores awarded by the TEP reach or exceed the minimum technical score (St), the MCA Entity reserves the right to invite the Consultant receiving the highest technical score (St) to negotiate both its Technical and Financial Proposals. If the negotiations fail to result in an acceptable contract within a reasonable time, the MCA Entity reserves the right to terminate the negotiations, at its sole discretion, and to invite again, at its sole discretion the Consultant receiving the next highest technical score (St) to negotiate both its Technical and Financial Proposals.	

**And replace by:**

Criteria, sub-criteria, and point system for the evaluation of Technical Proposals.		
ITC 23.1	Criteria, sub-criteria	Points
	<p><b>2. Organizational Capability and Experience of the Consultant</b></p> <p>Evidence of organizational capability and relevant experience in the execution of projects of a similar nature, including the nature and value of the relevant contracts, as well as works in hand and contractually committed provided in Form TECH-4. The evidence shall include successful experience as the prime consultant in the execution of at least 3 projects of a similar nature and complexity during the last ten (10) years.</p> <p>In accordance with the MCC Program Procurement Guidelines, the Consultant's past performance on MCC-funded contracts will be considered as a criterion in the MCA Entity's evaluation of the Consultant's Technical Proposal.</p> <p>The MCA Entity reserves the right to contact the Form Tech-5 References as well as other sources to check references and past performance.</p>	20

	Total Points for This Criterion	<b>20</b>
	<b>2. Approach, Methodology and Work Plan</b>	<b>20</b>
	<p>Proposed approach, methodology, and work plan demonstrates a clear understanding of the technical contract requirements and appreciation for the work required in all the various aspects of the Terms of Reference.</p> <ul style="list-style-type: none"> <li>Proposed approach: 10</li> <li>Quality of Work plan: 05</li> <li>Program Management Plan 05</li> </ul>	20
	The Proposed project organization and staffing provides a clear, logical and appropriate staffing pattern with responsibilities among different staff positions adequately defined, including what member of staff will do what aspects of the work, and when they will be working in Benin.	06
	Proposed approach and methodology includes listing of risks and solutions for mitigating risks, such as addressing time constraints and gaining approval for each deliverable.	04
	Total Points for This Criterion	<b>30</b>
	<b>3. Key Professional Personnel Qualifications for the Assignment</b>	<b>50</b>
	ESOC Project Manager & ESHSMS specialist	8
	Health & Safety specialist	6
	Resettlement Specialist	6
	Livelihood Restoration Specialist	6
	Physical Resettlement Specialist	3
	Compensation Specialist	3
	Construction Oversight Specialist	3
	Lead Geographic Information Specialist	3
	Stakeholder Engagement Specialist	3
	Social and Gender Specialist	3
	Ecology and biodiversity specialist	3
	Pollution, hazardous material and waste management specialist	3
	The number of points to be assigned to each of the above positions shall be determined considering the following three sub-criteria and relevant percentage weights:	
	Education and training as called for in position description	25%
	Demonstrated successful experience and past performance in accomplishment of similar projects as described in the job description (at least 3 for the Project Manager and 2 for the other key personnel)	50%
	Fluency in French	5%
	The mastery of the standards required in the job description	5%
	<p>Computer literate for all Staff</p> <p>This requirement includes knowledge of Project Management Software for the ESOC Project Manager &amp; ESHSMS specialist</p>	5%



	Experience in Africa as described in the job description	10%
	Total Points for This Criterion	50
	<b>Total Points for All Criteria</b>	<b>100</b>
	The minimum technical score St required to pass is	<b>85</b>
	If none of the scores awarded by the TEP reach or exceed the minimum technical score (St), the MCA Entity reserves the right to invite the Consultant receiving the highest technical score (St) to negotiate both its Technical and Financial Proposals. If the negotiations fail to result in an acceptable contract within a reasonable time, the MCA Entity reserves the right to terminate the negotiations, at its sole discretion, and to invite again, at its sole discretion the Consultant receiving the next highest technical score (St) to negotiate both its Technical and Financial Proposals.	

### III. – Modification of the Terms of Reference

#### *A- English version – Point 6.1 : Key Personnel (page 161)*

**Add to the Key personnel, the qualification of the Environmental Planner:**


<b>Option B - Environmental Planner</b>	
Environmental Planner	<p>The Environmental Planner must have a advance degree in Environmental Engineering, Environmental Sciences, Environmental Management, Planning or Economics or related fields at Master's degree level (BAC + 5) or higher.</p> <p>Formal training must be coupled with at least 10 years of relevant experience carrying out environmental and social impact assessment / environmental analysis as well as coordination of multidisciplinary environmental studies. He/she must also have expertise in administrative management of projects.</p> <p>He/she must be able to develop short and long-term plans for the use of natural resources and have mastery of mapping and planning tools.</p> <p>The Specialist's experience should be relevant to this program, namely including resettlement missions in developing countries (preferably in West Africa) and in the energy sector. He also should have completed at least two similar projects over the past five years.</p> <p>The Specialist must have good knowledge of international best practices in environmental impact assessment and mitigation, risk management concepts and experience in applying the IFC Performance Standards in low-income developing countries.</p> <p>The Specialist must be able to work closely with local counterpart personnel and the public at large.</p>

**Ajouter au Personnel clé, les qualifications de l'Environnementaliste Planificateur :**

<b>Option B - Environnementaliste Planificateur</b>	
Environnementaliste Planificateur	<p>L'Environnementaliste Planificateur doit justifier d'un diplôme d'études supérieures en Ingénierie de l'Environnement, en Sciences de l'Environnement, en Gestion environnementale en planification ou en économie ou dans des domaines connexes de niveau Master (BAC + 5) ou plus.</p> <p>La formation formelle doit être assortie d'un minimum de 10 années d'expériences pertinentes dans la réalisation d'études d'impact environnemental et social/d'analyses environnementales, dans la coordination d'études sur l'environnement réalisées par une équipe pluridisciplinaire. Il doit avoir des compétences en gestion administrative de projets.</p> <p>Il doit être capable d'élaborer des plans à court et à long terme d'utilisation des ressources naturelles et avoir la maîtrise des outils de cartographie et de planification.</p> <p>Le Spécialiste doit disposer d'une expérience pertinente en rapport avec le présent programme, notamment l'exécution de missions en réinstallation dans des pays en développement (de préférence en Afrique de l'Ouest) et dans le secteur énergétique et avoir réalisé au moins deux projets similaires au cours des cinq dernières années.</p> <p>Le Spécialiste doit avoir une bonne connaissance des meilleures pratiques internationales en matière d'étude d'impact environnemental et de mesures d'atténuation, des notions en gestions des risques et avoir aussi de l'expérience dans l'application des Normes de Performance de la SFI dans les pays en développement à faible revenu.</p> <p>Le Spécialiste doit être capable de travailler étroitement avec les homologues locaux et les populations en général.</p>

***All the clauses of the initial bidding document and its amendment N°1 which are not modified with this addendum remain valid.***

**Cotonou, October 16, 2017**

  
**Gabriel DEGBEGNI**  
**National Coordinator**

